

# MEETING MINUTES

## Topic: Project Requirements

Tuesday, January 22, 2019

7:10pm-end

Minutes recorded by : Saleh Alnasim

Meeting called by : Staff meeting, Dr.Trevas

Attendees : Salman Alostaz, Saleh Alnasim, Abdullah Alroumi and Mohammad Almutairi

Please bring :

Table 1. Record of meeting.

<b>7:10-7:20</b>	Dr.Trevas first talked about what about what was assigned to each group member the week before as he had it recorded in paper. Each person was going to talk about his progress.	Dubois building
<b>7:20 pm to end</b>	<ul style="list-style-type: none"><li>• Saleh showed Dr.Trevas the Arduino code he had done for controlling the solenoid for the pneumatic cylinder.</li><li>• Salman had the schematics he has done for the setup of the pneumatic cylinder system.</li><li>• Mohammad has our prototype for the telescoping hanger improved and fixed</li><li>• Abdullah has ordered the stuff for the project that he had found online for our project</li><li>• Then everyone was assigned something to do and work on for the following week</li></ul>	Dubois building

Table 2. Weekly Tasks Assigned.

<b>Task</b>	<b>Person Assigned</b>
Batteries	Abdullah
Pneumatic	Salman
Arduino	Saleh

prototype	Mohammed
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**Next formal meeting: 24/01/19, room 112,Engineering Building, at 7:00pm.**